

Q.) What kinds of Positions does Oahe Publishing Corp. offer?

A.) Reporters - cover the news, meetings, new business features, school and community news. Photography knowledge a plus, familiarity with digital cameras helpful.

Graphic Artists - design eye-catching ads and page layouts for all three publications. Also, design job-work for our Office Supply and Printing business, such as business cards, signs, posters, programs, etc. Primary applications used are Quark XPress, PhotoShop, Adobe Acrobat and Adobe Illustrator.

Customer Service - front office, multi-line phones, accounts receivable and circulation database maintenance. General office skills, good spelling and communication, positive attitude and multi-tasking.

Advertising Sales - Call on ad accounts, both established local advertisers and building new clientele base through expansion. Selling all three publications plus special sections.

Q.) Why do I want to work for Oahe Publishing Corp.?

- A.)** - Competitive compensation packages within Kittitas county market
- Generous Performance-Based Raises
 - Paid Vacation
 - Paid Holidays
 - Growing company - advancement opps.
 - Full-Time Positions Available
 - Flexible Hours (some positions)
 - or Set Hours / Weekends Off
 - Careers vs. temp. job
 - Family-owned business

Contact Us:



**Northern Kittitas County
TRIBUNE**

509-674-2511

fax: 509-674-5571

Current Openings listed online at:
www.nkctribune.com/employment

Street Address:
807 W. Davis St., Ste A101

Mailing Address:
**P.O. Box 308
Cle Elum, WA 98922**

email:
tribune@nkctribune.com

**Good News!
The Tribune is Growing!**



And we need YOUR help . . .

Oahe Publishing Corporation of
Cle Elum, Washington, publishers of the:

Northern Kittitas County Tribune
The community weekly newspaper focused on Cle Elum, Roslyn,
South Cle Elum, Easton, Ronald, Thorp, and Snoqualmie Pass

Mountain-Echo
Monthly tourism and outdoor recreation publication,
providing useful information to travelers and residents.

Upper Kittitas County Guide
Annual listing of travelers' information on dining, lodging,
shopping, events, attractions, recreation & organizations.

Upper Kittitas Co. Builders' Guide
Annual directory of building services.

Looking for quality people to help us grow!

EMPLOYMENT APPLICATION

(Attach Resumé, if available)

Name: _____ Social Security No. ____-____-____ Date of Birth _____

Current Address: _____ How long? _____

Permanent Address (if different): _____

Telephone: _____ Alternate Telephone: _____

List activities or commitments that may interfere with attendance requirements: _____

If requested, can proof of citizenship, Visa or Alien registration be provided? ____ Will Visa or immigration status prevent lawful employment? ____

Type of employment desired: Permanent Temp Full-Time Part-time Summer Salary expected _____

Date Available for Work: _____

Job(s) Preferred:

Specialized Skills or Training:

Education:

Employment Experience: (attach additional sheets if needed) - List employment dates, Immediate Supervisor's name & telephone, Your Position and Salary, and Reason for Leaving for each position.

References: (List Name, Occupation, Location and Relationship)

Additional Information for Placement Consideration: